



SPOKANE AIRPORT BOARD	
Chair:	David Clack
Vice Chair:	Todd Mielke
Secretary:	David Holmes
Board Members:	David Brukardt Jeff Hamilton Irving Reed Joe Shogan
Interim Airport Director:	Skip Davis
Board Counsel:	Michael Ormsby

Agenda for the August 18, 2010 Board Meeting

Board meeting held in the Airport Boardroom at 9:00 a.m.

1. **Roll call of the Airport Board**
2. **Financial Report**
3. **Human Resources Report**
4. **Approval of Minutes** (7/21/10 meeting)

***Consent Agenda**
(Items #5 - #12)

5. ***Approval of Vouchers**
 Construction Warrant Numbers 003436 – 003456 \$4,602,983.28
 Operational Warrant Numbers 110720 – 110997 \$1,965,925.05
6. ***Second Amendment to Lease Agreement for Building 1378, Suite 115 – Diversified Maintenance Systems, Inc.** – Lessee would like to continue leasing Suite 115 consisting of 286 square feet for one year commencing August 1, 2010. Rent shall be \$14.64 per square foot per annum or \$4,187.04 annually. This rate does not include Washington state leasehold tax. Staff recommends approval. ABP
7. ***Operating Agreement – CWA, Inc. d/b/a Travel Washington Gold Line** – CWA is a public transportation company that will provide bus service to the Kettle Falls/Colville area. The operating agreement is effective September 1, 2010 and provides for the rules and regulations of the use of the Ground Transportation Center as well as fee provisions. Staff recommends approval. SIA

8. ***Signatory Lease and Operating Agreement – United Parcel Service, Co.** – UPS has been a long term tenant of the Air Cargo facility. They have decided to enter into the signatory lease and operating agreement. UPS shall now lease Air Cargo building space, ramp and equipment storage area. The annual rent shall be \$69,492 plus landing fees. Staff recommends approval. SIA
9. ***Access and Utility Easement – Avista Corporation** – Avista is a utility provider at Felts Field and a blanket easement was needed to document their utility runs. With the easement completed, Comcast will be able to seek permission from Avista to utilize their runs to provide cable service at Felts. The easement has gone through extensive legal review by all parties. Staff recommends approval. FF
10. ***Award Modification No. 1, Felts Field Taxiway B Runup Apron Design – CH2MHill Corporation** – The scope of work under this modification will include additional work on the drainage of the runup apron and additional design support to re-bid the project. The Engineering Committee and staff recommend approval of Modification No. 1 to CH2MHill for \$4,755. FF
11. ***Award Modification No. 3, Design Support During Construction of Bid Package #1 of Runway 21 Line of Sight Project – URS Corporation** – On July 21, 2010, the Airport Board approved modification No. 3 to URS Corporation’s contract for this project based on successful negotiation of scope and fee, and it was reported that the fee was expected to be less than \$125,000. Negotiations have been completed. The Engineering Committee and staff recommend approval of Modification No. 3 to URS Corporation for \$122,207. SIA
12. ***Award Contract for Construction Management, Bid Package #1 of Runway 21 Line of Sight Project – OAC Services, Inc.** – On July 21, 2010, the Airport Board approved the award of a contract to OAC Services for this project based on successful negotiations of scope and fee, and it was reported that the fee was expected to be less than \$225,000. Negotiations have been completed. The Engineering Committee and staff recommend award of a contract to OAC Services for \$192,917. SIA

Regular Agenda

13. **Refunding of 2000 Revenue Bond** – In October 2000, Spokane International Airport sold revenue bonds for construction of the second parking garage. At the current decrease in interest rates, there is an opportunity to refund these revenue bonds and issue the sale of parity bonds to redeem the remaining five years of debt, resulting in an estimated debt savings of \$1.9 million. A joint resolution will be prepared and reviewed on August 16, 2010. The Finance Committee and staff recommend approval of the joint resolution and submitted to the City and County of Spokane for approval. SIA
14. **Collective Bargaining Agreement with Airport Maintenance Employees, AFSCME Local 1135A** – The previous collective bargaining agreement with Local 1135A expired on December 31, 2009. After numerous meetings, a tentative agreement has been reached. The term of the contract is for three and one-half years commencing July 1, 2010 and ending December 31, 2013. The Personnel Committee and staff recommend approval of the collective bargaining agreement with Local 1135A. SIA, ABP, FF
15. **Collective Bargaining Agreement with Airport Fire Employees, Local 1789** – The current collective bargaining agreement with Local 1789 expired on December 31, 2009. After numerous meetings, a tentative agreement has been reached pending Local 1789 vote. The agreement is for a three year period from January 2010 through December 2012. The Personnel Committee and staff recommend approval of the collective bargaining agreement with Local 1789. SIA

16. **FAA Change Order #2, Terminal Ramp Construction Project Bid Package 2 – Acme Concrete Paving, Inc.** - During the normal course of construction on this project, changes to the contract have been made due to unforeseen conditions, document corrections and other owner betterments. The Engineering Committee and staff recommend approval of FAA Change Order #2 in the amount of \$113,242.15 which includes Washington state sales tax. SIA
17. **Award Construction Contract for Felts Field Taxiway B Runup Apron – Spokane Rock Products, Inc.** - A runup apron at the intersection of Taxiway B and Taxiway A at Felts Field was identified as a necessary improvement by a FAA safety inspection. The project was advertised and three bids were received on July 29, 2010. The Engineering Committee and staff recommend award of a contract for construction to the low bidder, Spokane Rock Products, in the amount of \$239,250.60 which includes Washington state sales tax. SIA

Staff Reports

Report from Interim Airport Director

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

Executive session to follow for discussion of legal, personnel and real estate matters.

Note: The consent agenda (*) may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.

The next scheduled Board meeting will be September 15, 2010 at Felts Field Airport.